

Organisation Name:			
Organisation Address:			
Email:			
Contact No:		Not for Profit / Registered Charity:	

IMPORTANT NOTE

Please complete the applicable sections below when disposing of any Contract Asset or acquiring any New Contract Asset or Provider Asset.

- A **Contract Asset** means each Asset listed in the Commencement Asset Register as a "Contract Asset" and each New Contract Asset.
- A **New Contract Asset** means any Asset Leased on or after the Effective Date using any part of the Funding.
- A **Provider Asset** means any Asset, used by the Provider in the delivery of Services purchased by the Provider wholly with the funds other than the Funding.

When a Contract Asset has been replaced by a New Contract Asset, **both PART A and PART B of the form must be completed**. Where the timing of the disposal and acquisition do not occur simultaneously, PART A and PART B may be completed separately using the same application form.

PART A - DISPOSAL OF CONTRACT ASSETS (*Please complete if applicable*)

Clause 10.4(a): "The Provider must give TfNSW 7 Business Days' written notice after disposing of any Contract Asset. Contract Assets subject to a Lease must be disposed of in accordance with the Lease."

Rego Number:	Make and Model:
VIN:	Identification Plate Date:
Vehicle Type:	Max. No. Wheelchair Spaces:
Odometer Reading KMs:	Date of Disposal:
Method of Disposal:	Sale Proceeds*:

**Sale Proceeds must be used for delivery of CHSP Services in accordance with the CHSP Manual.*

ESSENTIAL INFORMATION REQUIRED:

- | | | |
|--|-----|----|
| ➤ Document/evidence of disposal attached? | Yes | No |
| ➤ Systems and Equipment removed from retired Contract Asset? | Yes | No |



Notification of Disposal or Acquisition of Asset in accordance with Clause 10.4(a), 10.6 and 11

May 2021

PART B – ACQUISITION OF NEW CONTRACT ASSET OR PROVIDER ASSET *(Please complete if applicable)*

Clause 10.6: “Where the Provider enters into a Lease in respect of a New Contract Asset during the Term, the Provider must give TfNSW 7 Business Days’ written notice after entering into a Lease that it has leased a New Contract Asset.”

Clause 11: “The Provider must give TfNSW 7 Business Days’ written notice after acquiring any Provider Asset during the Term”.

Rego Number:	Make and Model:
VIN:	Identification Plate Date:
Vehicle Type:	Max. No. Wheelchair Spaces:
Odometer Reading KMs:	Date of Acquisition:
Reason for Acquisition:	
Type of Asset:	Type of Funding:
Monthly Lease Payment: <i>(if applicable)</i>	Lease End Date*: <i>(if applicable)</i>

* Where the Provider enters into a Lease for a Contract Asset with Lease obligations extending beyond the Term, TfNSW will no way be responsible or liable in respect of such a Lease for any matters which may arise relating to the Lease being longer than the Term per clause 10.1(iii).

ESSENTIAL INFORMATION REQUIRED:

- Systems and Equipment installed in New Contract Asset? *(if applicable)* Yes No
- Copy of Registration Certificate or Lease attached? Yes No

SECTION 3 - DECLARATION

I/we certify and declare that all the information supplied on this form is true and correct.

Signature of Authorised Representative

Name of Authorised Representative

Date signed

Please note that the provision of false or misleading information to Transport for NSW is a serious offence and is a breach of Clause 25.1 of the Community Transport Service Contract.

IMPORTANT: Form is to be sent to Transport for NSW within 7 Business Days after the disposal of any Contract Asset or acquisition of any New Contract Asset or Provider Asset.

Submit Form